



Texas Court Clerks Association
CENTRAL TEXAS CHAPTER
MEETING MINUTES
November 13, 2020

Members Present:

April Christiansen – Cedar Park
Chad Eixmann – Bryan
Tracy Ventura – Liberty Hill
Malia Elkins – Woodway
Robert Martinez – West Lake Hills

Mara Dudley – Llano
Luevada Posey – Killeen
Teresa Ballard – Bronte
Velma Ervin – Bellmead
Leslie Ortega – Gatesville

Crystal Martinez – Cedar Park
Barbara Shannon – Leander
Marie Barringer – College Station
Cassandra Maldonado – Hondo

1. **Call to Order:** The meeting was called to order virtually at 2:06 p.m. by President – April Christiansen.
2. **Present and consider minutes of previous meeting – Crystal Martinez:** Luevada Posey motioned to accept the meeting minutes as presented and Chad Eixmann seconded the motion. The motion carried unanimously.
3. **Treasurer’s Report – Tracy Ventura:** Only two expenses this year- Gift for Cathy back in January and \$100.00 for the Treasurer Bonding in September. We have received \$2,325.00 in member dues leaving a balance of \$11, 455.41. A motion was made by Leslie Ortega and seconded by Marie Barringer to accept the treasurer’s report. The motion carried unanimously.
4. **Committee Reports:**
 - a. **Education – Mara Dudley:** Possible speaker for January meeting- Victoria Medley from Amarillo. Mara mentioned she would like to relinquish the Education Chair position. If anyone is interested, reach out to Chad Eixmann or Mara Dudley.
 - b. **Public Relations/Awards – Luevada Posey:** April Christiansen confirmed with Jeremy, the Technology Chair, this year each chapter will get to pick the award/nomination periods. Possible dates, November 30th- December 11th. Will have to get clarification for future if chapter chooses nomination period or if date will be set.
 - c. **Membership – Sarah Turner: Not present.** Mara Dudley spoke with Sarah Turner, Central Texas currently has 163-164 members.
 - d. **Legislative/Information – April Christiansen:** Two bills relating to Municipal Courts. One relating to juveniles who are in custody of Department of Family and Protective Services regarding waiving fees or requiring community service. HB 210 additional admonishment for family violence if found guilty and already own a weapon or firearm and how/when to dispose or surrender to law enforcement. A member from Austin reached out is interested in helping with committee.
 - e. **Historian – Robert Martinez, Jr.:** No report.
 - f. **Bylaws – Christine Valdovino: Not Present.** No report.
 - g. **Nominations – April Christiansen.** Will discuss in New Business.
 - h. **Financial/Audit – Christine Valdovino and Julia Correa: Not Present.** April Christiansen noted that a successful audit was presented at business meeting.
 - i. **Web page – Mara Dudley: Not present.** Website will soon be updated and user friendly.

A motion was made by Mara Dudley and seconded by Tracy Ventura to accept the committee reports. The motion carried unanimously.

5. **Old Business:**
 - a. **Chapter logo** – Discussion was had, hard to find someone with skill set to come up with new logo. Luevada Posey will get with her communications department to see if they can help with ideas.
6. **New Business:**
 - a. **Updates from Annual Business Meeting:**
 - i. **New Officers.** Chad Eixmann- President. Crystal Martinez will remain as Secretary. Tracy Ventura will remain as Treasurer. Vice President position remains open.
 - b. **2021 Conference Dates Nov. 14-17, 2021** at Embassy Suites in San Marcos
 - c. **Technology – The use of Google Drive/Dropbox or SharePoint (Robert Martinez, Westlake Hills)** – Robert Martinez suggested to record virtual trainings for educational purposes- not for credit. Discussion was

had on policies and archival requirements, who would manage. May have to reach out to Technology Committee.

d. FB Chapter Page, Monthly Photos from members (Robert Martinez, Westlake Hills) – Robert Martinez suggested to create a Facebook Chapter page as an additional resource to connect with chapter members, share announcements, and photos. Would have to figure out who would manage page.

e. 2nd Appeal re: Education Credit for 9/11/20 Virtual Chapter Training. Request to retroactively give credit, request was denied. Position on Chapter Leadership on Requesting an Appeal on Behalf of Chapter. April Christiansen and Chad Eixmann agreed it would not be appropriate to file an appeal on behalf of the chapter.

7. **Adjourn:** A motion was made by Mara Dudley and seconded by Marie Barringer to adjourn. The motion carried unanimously. The meeting was adjourned at 3:02 p.m.

Minutes prepared by Crystal Martinez, Chapter Secretary