



Texas Court Clerks Association
CENTRAL TEXAS CHAPTER
MEETING MINUTES
March 12, 2021

Members Present:

Chad Eixmann – Bryan
April Christiansen – Cedar Park
Tracy Ventura – Liberty Hill
Beth Kuentz – Horseshoe Bay

Mara Dudley – Llano
Crystal Martinez – Cedar Park
Barbara Shannon – Leander
Sarah Turner - Lampasas

1. **Call to Order:** The meeting was called to order virtually at 2:08 p.m. by President – Chad Eixmann.
2. **Present and consider minutes of previous meeting – Crystal Martinez:** April Christiansen motioned to accept the meeting minutes as presented and Tracy Ventura seconded the motion. The motion carried unanimously.
3. **Treasurer’s Report – Tracy Ventura:** No Activity. Chad Eixmann informed Chapter of results of audit; no comments regarding questions or concerns with Central Texas Chapter. A motion was made by April Christiansen and seconded by Sarah Turner to accept the treasurer’s report. The motion carried unanimously.
4. **Committee Reports:**
 - a. **Education – Mara Dudley:** Ideas for possible speakers in May but no confirmation. Tracy Ventura will reach out to a possible speaker and other chapter members will try to reach out to Bailiffs, Prosecutors, and PD within each city for future speakers/topics.
 - b. **Public Relations/Awards – Luevada Posey:** Not Present. April Christiansen reported that three awards were submitted. 1st Award- Extraordinary Achievement Award: Mara Dudley (Llano MC). 2nd Award- Excellence Award: Flor Borbor (Huntsville MC). 3rd Award Distinguished Service Award: Michelle Warriner (Killeen MC)
 - c. **Membership – Sarah Turner:** Current members 132. Statewide 985. A drop in members since last meeting in November. Tracy Ventura added insight since she is on the Education Committee, there are quite a few members that are either on probation or suspended, and/or cities that lost funding.
 - d. **Legislative/Information – April Christiansen:** As of March 5th, close to 50 bills relating to Municipal Courts. Topics included courts accessing the financial responsibility database, automatic expunctions for courts of record only, required time served credit for other offenses, and continuing remote proceedings.
 - e. **Historian – Robert Martinez, Jr.:** Robert Martinez not present and has stepped down from Historian position. Sarah Turner volunteered to fulfill position. Chad Eixmann appointed Sarah Turner as new Historian.
 - f. **Bylaws – Christine Valdovino:** Not Present. No report.
 - g. **Nominations – April Christiansen.** Will discuss in New Business.
 - h. **Financial/Audit – Christine Valdovino and Julia Correa:** Not Present. Chad Eixmann informed that a successful audit was presented.
 - i. **Web page – Mara Dudley:** No updates.

A motion was made by Mara Dudley and seconded by Sarah Turner to accept the committee reports. The motion carried unanimously.

5. **Old Business:**
 - a. **Chapter logo –** Will wait to get update from Luevada Posey.
6. **New Business:**
 - a. **Nominations/Appointments-** April Christiansen- Immediate Past President as of January 2021. Mara Dudley has accepted nomination as Vice President. Current Board Members: President/Chad Eixmann. Vice President/Mara Dudley. Secretary/Crystal Martinez. Treasurer/Tracy Ventura. Director at Large/Sarah Turner.

b. Adoption of 2021 Budget-

Line 1100	Revenue:	\$2000	(Proposed Budget)
Line 1610	Fundraiser #1:	\$0	(Revenue of \$2000)
Line 2150	Speaker:	\$100	
Line 2650	Scholarship:	\$1000	
Line 3650	Chapter Table:	\$0	

Line 3660	Door Prizes:	\$550
Line 5510	Exam Proctor:	\$0
Line 6100	Awards:	\$50
Line 6310	Gifts:	\$100
Line 8150	Postage:	\$50
Line 8170	Supplies:	\$150
Line 8610	Merch. Fund. #1:	\$0

A Proposed Revenue of \$2000 and Expenses of \$2000.

A motion was made by Crystal Martinez and seconded by April Christiansen to accept the Adoption of the 2021 Budget as discussed.

c. Updates from Spring Board Meeting – The Annual Conference will be in San Marcos at the Embassy Suites on November 14th- 17th. No additional information or updates at this time.

7. **Adjourn:** A motion was made by Mara Dudley and seconded by Tracy Ventura to adjourn. The motion carried unanimously. The meeting was adjourned at 3:45 p.m.



Minutes prepared by Crystal Martinez, Chapter Secretary