



Texas Court Clerks Association
CENTRAL TEXAS CHAPTER
MEETING MINUTES
VIRTUAL BUSINESS MEETING
September 9, 2022

Members Present:

Chad Eixmann – Bryan

Tracy Ventura – Liberty Hill

Christine McMains – Lacy Lakeview

Mara Dudley – Llano

April Christiansen – Cedar Park

Sarah Turner - Lampasas

Debbie Landrum - Georgetown

1. **Call to Order:** The meeting was held via Zoom and called to order at 1:36pm by Chapter President – Chad Eixmann.
2. **Present and consider minutes of previous meeting – April Christiansen:** A motion was made by Tracy Ventura and seconded by Debbie Landrum to accept the minutes of the previous meeting as presented. The motion carried unanimously.
3. **Treasurer’s Report – Tracy Ventura:** Report noted only one expense of \$300.00 for the Chapter scholarship recipient’s (Cynthia Sosa) conference registration fee. The total fund balance for the Chapter is currently \$14,154.06. A motion was made by April Christiansen and seconded by Sarah Turner to accept the Treasurer’s Report as presented. The motion carried unanimously.
4. **Committee Reports:**
 - a. **Education – Debbie Landrum:** Noted that the education session scheduled for this meeting had to be cancelled due to scheduling conflicts. The next education session and business meeting will be November 18th, 2022, and will be held remotely. Debbie was still awaiting confirmation from Mark Goodner regarding his availability on this date, and the topic is slated to Senate Bill 6. It was also noted that the TCCA Annual Conference is scheduled for early November and will be an opportunity for education hours. Debbie noted that the education session in July was canceled due to low registration (only 6 people registered to attend). The topic was How to De-Escalate Problems within Court, and also covered bomb detection. The instructor for that training is Gary Teeler, who’s indicated he would be willing to teach at a future session. There was some discussion about trying to have more in-person education, but Debbie noted many people are just not wanting or able to travel.
 - b. **Public Relations/Awards – April Christiansen:** Tracy verified that the scholarship applicant’s conference registration fee had been paid, and hotel reservation made. Tracy noted that she made the hotel reservation, but TCCA President Jennifer Bozorgnia mentioned that going forward, Chapters should coordinate with the State Board to ensure scholarship recipient’s hotel rooms were added to the master account.
 - c. **Membership – Sarah Turner :** Reported 131 active Chapter members, which is up from 126 in May 2022. Sarah also noted that statewide membership was 1029.
 - d. **Legislative: - April Christiansen:** No report.
 - e. **Historian – Sarah Turner:** No report, but Sarah asked if the previous Historian, Robert Martinez of Westlake Hills, had turned over the Chapter pictures/scrapbooks to anyone. It was generally thought that Tracy Ventura had picked them up from Robert, however Tracy had technical difficulties at this point and dropped from the meeting. She did return, but the Board had moved on, and did not circle back to this topic.
 - f. **Bylaws – Christine Valdovino:** Not present; no report.
 - g. **Nominations – Chad Eixmann:** Chad noted that the Chapter voting period had closed and that he would officially announce the winners at the annual conference.
 - h. **Financial/Audit – Christine Valdovino:** Not present; no report.

- i. **Web page – Mara Dudley:** No report, but Mara is looking forward to being able to add pictures from this year's conference.

April motioned to accept the committee reports as presented, and a second was made by Sarah. The motion carried unanimously.

5. Old Business:

- a. Scholarship request/approval – Discussed in the Public Relations/Awards Committee report. Nothing additional discussed here.

6. New Business:

- a. Conference Updates: The dates for the 2022 TCCA Annual Conference is November 6th – November 9th at the Embassy Suites in San Marcos. Registration is open at this time.
 - a. Mara polled the Board Members regarding purchasing red t-shirts, which the Board viewed as a good idea. Mara noted she had considered beanies but that had previously been met with a lukewarm response. She advised she would be purchasing the red t-shirts.
 - b. Discussion was held regarding whether to purchase Chapter gifts for conference this year. April asked if this had been being discussed at the State level, and Chad, Tracy, and Debbie said that it had not. Debbie said she would ask for the State Board's position on Chapter gifts at the upcoming Pre Conference meeting. A motion was made by April to approve the purchase of four \$50 Visa gift cards, pending approval of the State Board. The motion was seconded by Christine. The motion carried unanimously.

7. **Adjourn:** A motion was made by Sarah Turner and seconded by Tracy Ventura to adjourn the meeting. The meeting was adjourned at 2:10pm.

Minutes prepared by April Christiansen, Central Texas Chapter Secretary

