

TCCA North Texas Chapter Awards Criteria

Front Line Award: The purpose of this award is to recognize an outstanding “front line” employee in a municipal or justice court who functions in a non-supervisory capacity. The nominee should deal directly with the public and perform customer service duties at the window, via the telephone, process payments and correspondence, schedule trial dates or community service, work with attorneys, prosecutors and judges, handle juvenile or teen court cases and/or process jail paperwork and defendants. (The list of customer service duties is not designed to encompass all the job functions and is meant to provide you with an example of the “type” of work for a front line award nominee.) The nomination should be submitted for performance above the expected job standards and is directed toward an individual who stands out in their accomplishments at work and in their attitude toward those we serve. The nominee should be willing to take on new challenges, support their team members, pursue educational opportunities and demonstrate a creativity and resourcefulness in assisting others on a daily basis.

Professionalism Award: The purpose of this award is to recognize an outstanding person in a municipal court or justice court who has in some way exemplified professionalism or who has helped the court system in an extraordinary way. The nomination should be submitted for performance above the expected job standards, accomplishment of a major achievement, development or presentation of a program benefiting a court or court personnel and/or the involvement/action in a court related professional organization or any service that brings honor, public awareness or enhances the image to our courts. This award may be received only one time.

Excellence Award: The purpose of this award is to recognize the accomplishments or services of an individual, group or company who has demonstrated through their actions and exceptional contributions the types of attributes, which benefit the entire profession in a court setting serving in a judicial or non-judicial capacity or otherwise in a position related to the judicial system either by affiliation or acquaintance, be it a vendor or others qualified to conduct business with the association.